



MEMORANDUM

To: Faculty, Staff, and Students, University of Toronto Scarborough
From: Professor William A. Gough, Vice-Principal Academic & Dean 
Date: 12 September 2022
Re: **Advisory Committee and Call for Nominations - Vice-Dean Recruitment, Enrolment & Student Success, University of Toronto Scarborough**
Note: For distribution widely

As Vice-Principal Academic & Dean, I have initiated a search for the Vice-Dean Recruitment, Enrolment & Student Success (VDRESS). In accordance with *Section 83 of the [Policy on Appointment of Academic Administrators \(Perron Rules\)](#)*, I have appointed an Advisory Committee with the following composition:

- William A. Gough, Vice-Principal Academic & Dean (Chair), U of T Scarborough
- Amrith David, Vice-President Academics & University Affairs, Scarborough Campus Students' Union (SCSU)
- Suzanne Erb, Chair and Associate Professor, Department of Psychology, U of T Scarborough
- Thembela Kepe, Chair and Professor, Department of Human Geography, U of T Scarborough
- Sarah King, Associate Professor, Teaching Stream, Department of English, U of T Scarborough; Coordinator, UTSC Writing Support
- Mark Schmuckler, Acting Chair, Department of Health & Society; Professor, Department of Psychology, U of T Scarborough
- Susan Soikie, Director, Arts & Science Co-op, U of T Scarborough

For the success of the selection process, the input of faculty, staff and students to the Advisory Committee is crucial. You are invited to submit, in writing, the names of individuals you feel have the attributes we should be looking for in this position. Please briefly indicate the reasons for your nominations. Your submissions will be held in confidence and made known only to committee members. These should be sent to the attention of Fefe Wong, Manager Academic HR, at academichr.utsc@utoronto.ca no later than **19 September 2022**.

The VDRESS will address the following key areas of responsibility with an Inclusive Excellence lens:

- Strategic undergraduate enrolment management
 - recruitment, enrolment, retention, and graduation outcomes that meet targets
 - access and outreach
- Academic Integrity administration, education, and support
- Collaboration with senior academic and administrative staff to support extra- and co-curricular programming, advising, and student well-being
- Collaboration with Dean of Student Affairs, Services and Well-being to:
 - enhance student well-being
 - promote inclusive programming
 - enrich overall educational experience
- Collaboration with senior academic and administrative staff to address space needs